

## **RANDALL LIBRARY TRUSTEES MEETING**

Randall Library and Zoom

January 9, 2024

**Attendees:** Maureen Busch, Rachael Flaherty, Marcy Eckel, Barbie Wolfenden, Morgan Hillman and Maura Sieller and Sunny Richardson (via ZOOM)

*Also in attendance:*

**Library Director:** Tina McAndrew

### **1. Call to Order: 6:36 PM**

### **2. Public Comment- none**

### **3. Board Comment**

- Congratulations to Tina joining the MA Board of Library Commissioners
- Follow up on usage stats sheet
  - i. PDF request

### **4. Chair report**

- Review of Executive Session policy and procedure

### **5. Director's Report**

- Quiet but steady in temp location
- Elizabeth is leaving position
  - i. Opportunity to increase Sarah's hours
- Working on grant with police department around cyber bullying
  - i. Hoping school can host
  - ii. Not cost dependent

### **6. Building Committee**

- Possibility for library programs to be funded by school/PTO
- Guidelines needed for tutors in the new space
- Concern from board: cost of continuing to pay for revisits to the design
  - i. Waning faith in designlab
  - ii. Not enough information available to make choices
  - iii. If bringin building up to code, is DesignLAB necessary?
  - iv. Up to code option could lose historic funding
  - v. What costs will be town costs vs. project costs?
- Project will be out to bid again in March 2024
  - i. Plans will be voted on by committee before out to bid,
- Trustees have ability to say "no" to building committee
- Tina to follow up with designlab on up to code costs

### **7. Treasurer Report**

- Numbers are same as last month

### **8. Old Business**

- Moved to february meeting

### **9. New Business**

- FY 2025 budget has been submitted and is awaiting approval
- Director annual review signed

- i. 47.2/50 94%
- lost/damaged item policy
  - i. Sentence regarding money owed amount to be added
    - Revisit in February

#### **10. December 2023 Minutes**

- Move to accept minutes as amended, Barbie
  - i. Marcy 2nd, unanimous

#### **11. Adjourn**

- Move to adjourn, Barbie
  - i. Maureen 2nd, unanimous
  - ii. Adjourn 8:13pm